

## NITOP 2020 Transportation Information

Transportation from the airport directly to the TradeWinds Island Grand Resort is available to NITOP participants who arrive between 9:00 am and 9:00 pm and depart between 6:00 am and 9:00 pm. The charges of \$25 per person each way will be automatically billed to your TradeWinds Resort room account.

1. To make a shuttle reservation, send the information below by email to [NITOPTransportation2020@gmail.com](mailto:NITOPTransportation2020@gmail.com), no later than December 13, 2019 at 5:00 pm EST.
2. Receipt of your email request will be automatically confirmed. If you do not receive the automated response within 30 minutes, please attempt to resend your reservation.
3. Expect to receive your vehicle assignment and detailed instructions by email to your preferred email address by December 20, 2019, at 5:00 pm EST.
4. If you are unable to send your reservation for the group rate of \$25/transfer by email before the deadline of December 13, call 866-403-3303 between the hours of 10:00 am and 6:00 pm EST, Monday through Friday, to inquire about the cost of private transportation using the Resort Transportation Service at the TradeWinds Resort. Flight information and a credit card will be needed to book this private service.
5. If you wish to cancel your reservation without penalty, call 866-403-3303 between the hours of 10:00 am and 6:00 pm EST, Monday through Friday, by Monday, December 23, 2019, at 6:00 pm EST.

### Information to be included in your reservation by email

1. Your preferred email address for receipt of your confirmation of your reservation and later vehicle assignment and detailed instructions
2. **Arrival information to be provided in your email message:**
  - Guest Name
  - Cell phone number
  - Number of people in your party
  - Airport
  - Airline and flight number
  - Date and time of arrival
  - Whether you or any member of your party will have any oversized baggage items (e.g., golf clubs, strollers). If yes, please list them.
  - Whether you or any member of your party will have any special needs (e.g., car seats, special assistance). If yes, please list them.
3. **Departure Information** to be provided in your email message:
  - Guest Name
  - Cell phone number
  - Number of people in your party
  - Airport
  - Airline and flight number
  - Date and time of departure
  - Whether you or any member of your party will have any oversized baggage items (e.g., golf clubs, strollers). If yes, please list them.
  - Whether you or any member of your party will have any special needs (e.g., car seats, special assistance). If yes, please list them.

### Car Rental Options

Avis will offer discounted rates for cars reserved between December 27, 2019 and January 13, 2020, if you make a reservation by calling 800-331-1600 or visiting [www.avis.com](http://www.avis.com) and providing the AWD number J097806 or visit the link on the NITOP website.

Hertz, which has a location next to the conference hotel, will offer NITOP participants discounted rates. Please call the Hertz Toll Free number (800-654-3131) or go to [www.hertz.com](http://www.hertz.com) and provide the Discount/CDP/Club code 1985367.